

CATHOLIC ARCHDIOCESE OF MELBOURNE

CIRCULAR HR1222 (21 December 2022)

ALL PARISH PRIESTS AND ADMINISTRATORS IN THE ARCHDIOCESE OF MELBOURNE

PASTORAL ASSOCIATES RATES OF PAY FOR 2023

This circular advises on the rates of pay recommended for Pastoral Associates from 1 January 2023.

The category of Pastoral Associate covers those employees with Pastoral Associate accreditation.

Pastoral Associates (formerly Pastoral Associates Level 1)

2023 Base Salary rates	Annual base salary rate 38 hr week	Weekly base salary rate 38 hr week	Part-time per hr	Casual (25% loading per hr)
Minimum	\$69,508.65	\$1,336.70	\$35.1764	\$43.97
Mid-point	\$73,167.00	\$1,407.06	\$37.0278	\$46.28
Maximum	\$76,825.35	\$1,477.41	\$38.8792	\$48.60

Senior Pastoral Associates (formerly Pastoral Associates Level 2)

2023 Base Salary rates	Annual base salary rate 38 hr week	Weekly base salary rate 38 hr week	Part-time per hr	Casual (25% loading per hr)
Minimum	\$79,895.00	\$1,536.44	\$40.4327	\$50.54
Mid-point	\$84,100.00	\$1,617.31	\$42.5607	\$53.20
Maximum	\$88,305.00	\$1,698.17	\$44.6888	\$55.86

Salaries should be reviewed annually at the end of each year having regard to performance and market factors with any uplift taking effects from 1 January the following year.

The attached matrix may be helpful in determining the position of a Pastoral Associate in the remuneration range.

Sussan McNamara Director, Human Resources

Attachment

REMUNERATION RANGE MATRIX

		PERFORMANCE CONSIDERATIONS	MARKET CONSIDERATIONS
	RANGE		
	MAXIMUM		
105%		← Outstanding performer ← Extensive experience highly promotable	Highly specialised skills, scarce and critical to parish outcomes
100%		← Very experienced superior performer ← Competent performer	Need to make a pay offer sufficient for person to move
		← Inexperienced employee or showing marginal performance	Able to compete satisfactorily in the market
		← Recent appointee	
95%			

Human Resources