

VACANT POSITION Coordinator of Catechesis and Youth Ministry

The Parishes of Camberwell, Balwyn & Deepdene and Surrey Hills Wattle Park are three Catholic Parishes within the Archdiocese of Melbourne.

Our Worshipping Community is the source and summit of all we do in our parish life and our parish is supported by a diverse, professional pastoral team. Each member of our team brings unique gifts of coordination and animation to our parish.

A framework of five key missions provides the scaffolding for our parishes' staffing structures, resource allocations, pastoral programs and strategic priorities. Whilst the nomenclature of some missions differs slightly across the parishes, the intent and focus of the missions unite the three parish communities in achieving their vision and mission.

The five missions:

Education and Faith Formation	Liturgical and Spiritual Life
Outreach and Partnerships	Community Engagement
Stewardship	

We are seeking an experienced Coordinator of Catechesis and Youth Ministry to join our parish team for 38 hours per week to work across our parishes.

Duties:

- To coordinate a parish based sacramental program for the reception of the sacraments of young people across the parishes of Camberwell, Balwyn, Deepdene and Surrey Hills Wattle Park (CBD and SHWP)
- To work closely with the Sacraments Co-ordinator at SHWP.
- To work closely with the Religious Education Leaders in the Parish Primary Schools in order to coordinate catechetical programs for those receiving sacraments (First Reconciliation, Communion and Confirmation) both within the parish schools and outside.
- To liaise with the various Religious Education Leaders in the P-12 Catholic Secondary Colleges where parish children attend, in order to coordinate catechetical programs, particularly Confirmation for Year 6 students.
- To develop opportunities for young people to experience the Rite of Christian Initiation of Children where appropriate.
- To build a team of young people, senior secondary, tertiary students or young workers, to assist in the preparation of young people who will receive the sacraments.
- To ensure post-sacraments opportunities exist for students to express and live out their faith in:
 - justice and service
 - prayer and worship
 - leadership development
 - evangelisation and witness
 - Christian community
- Other duties as directed by the Parish Priest

Objective:

- To provide young people within the Parishes of Camberwell, Balwyn, Deepdene and Surrey Hills Wattle Park the opportunity to deepen their faith and put it into practice in practical ways.
- To develop a peer led ministry of catechesis and youth ministry across the Parishes of CBD and SHWP.
- To develop an inclusive and vibrant catechesis and youth ministry centre where young people are prepared for the sacraments and can explore opportunities for the expression of their faith.

Parishes of Camberwell, Balwyn Deepdene and Surrey Hills Wattle Park

Key Selection Criteria:

- Qualifications and experience in Teaching, Religious Education, Catechesis and Theology.
- Experience in working with young people in an education or youth ministry setting.
- Ability to work collaboratively and build up team ministry.
- A commitment to the vision of the Church and theological perspective as outlined at Vatican II.
- A commitment to an inclusive and synodal Church.
- Proven ability to work as part of a team.
- Excellent interpersonal skills.
- Familiarity with Microsoft Word and competency with use of e-mail and electronic diary.
- Commitment to the Child Safety Standards of the Catholic Archdiocese of Melbourne

Other Relevant Requirements:

- Working with Children Check
- Police Check (new Check required)
- Valid Driver Licence

Applications are to be sent to Kate.Baines@cam.org.au by **19 January 2021**. Please submit a cover letter along with a current resume. We look forward to hearing from you and wish you all the best.

The Archdiocese is committed to the safety, wellbeing and dignity of all children and vulnerable adults.

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